

**PROCEEDINGS OF THE STATE PROJECT DIRECTOR,  
RAJIV VIDYA MISSION, ANDHRA PRADESH, HYDERABAD**

*Present:: V.Usha Rani*

Proc. Rc. No. 211/RVM(SSA)/B13/2011,

Dated: 10.07.2013.

**Sub:** AP,RVM(SSA) - Implementation of "**Meena Prapancham**"(A Radio Programme) for 6<sup>th</sup>,7<sup>th</sup> & 8<sup>th</sup> class children from 12.08.2013 onwards and organisation of Training of Teachers at District level - Instructions issued - Reg

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All the Project officers of RVM (SSA) and District Education Officers in the state are here by informed that, it is proposed to implement the Radio Programme "**Meena Prapancham**" for 6<sup>th</sup> 7<sup>th</sup> & 8<sup>th</sup> class children from 12.08.2013 onwards. In this regard a one day teacher training to 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> handling Teachers of Upper Primary, High Schools, Secondary High Schools, Municipal Schools and Kasturi Bha Gandhi Balika Vidyalayalu (KGBV). The teacher training programme shall be conducted on 04.08.2013 and 10.08.2013 in 2 spells.

Therefore the Project Officers are requested to make arrangements to conduct the teacher training programme @ one teacher from each KGBV, Upper Primary and Municipal Schools. The training programme will be delivered through MANA TV as per the following guidelines.

- Identify required no'of local Resource Persons to support TOT trained Resource Persons and these Resource Persons shall be trained during the 1<sup>st</sup> spell of the training on 04.08.2013.
- Prepare a list of ROTs in the district and allocate each ROT centre (Training) to one Resource Person trained either at Hyderabad or local Resource Person.
- Plan details of the dates, venues and other logistical support required for organizing the trainings.
- The T.A and D.A to the Resource Persons and participant teachers shall be paid as per the SSA Teacher training norms.
- Communication to the teachers with details of training dates &venues and granting necessary administrative permissions to attend the training.

Provide following materials to each of the participants at the training venue.  
SSA will supply the materials to the DPOs by 27.07.2013

- I. Teacher Hand Book-Upadyaya Karadeepika
- II. Poster

**Minimum Logistical support required**

- I. White Board & Markers
- II. Chart Papers & Sketch Pens
- III. White papers
- IV. Note Pad & Pens

**Training Details**

- Training shall start at 9.30 AM and End By 5.00 PM.
- Ensure the participants reach the venue by 9 AM
- A detailed training Agenda is enclosed

T.A and Honorarium to the participant Teachers at Mandal level and T.A, Honorarium to Resource Persons shall be paid as per Teacher training norms. In this regard Project Officers are requested to make necessary arrangement to organize the trainings. Mandal level and Resource Person Training cost shall be met from the Teachers training budget of AWP & B 2013-14.

**Sd-/ V. Usha Rani  
State Project Director**

Encl:

- a) One Day teacher training Agenda

To.

All the Project Officers of RVM(SSA) in the state.  
All the District Education Officers in the State.

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Additional State Project Director





**One Day Teacher Training Schedule-Meena Radio (04/08/2013 & 10/08/2013)**

Item	Description	Methodology	Time
Registration & welcome			9.30 AM - 10.00AM
Introduction	Introduction of the Participants and experience sharing on Meena Phase-1		10.00 AM- 10.30 AM
<b>Session 1</b>			
Introduction to the training	Message By State Project Director Training overview, flow of the training, session plan, instructions for the resource persons and participants	SPD Message Power point- Through MANA TV (Teleconferencing programme)	10.30 AM - 11.00 AM
Introduction to the Meena Prapancham	Season-1 effectiveness study findings, success stories, Strategy for Season 2,	Multimedia presentation Sharing feedback MANA TV(Teleconferencing programme)	11.00 AM - 11.45 AM
Tea break			11.45 AM – 12.00 AM
<b>SESSION 2</b>			
Role of Teachers	Implementation of the Meena Prapancham and improvising the quality of Meena class	To be facilitated by the RP at MRC	12.00 AM - 12.30 PM
Role Plays	Role Plays on <i>Meena Radio</i> classroom situation	To be facilitated by the RP at MRC	12.30 PM - 1.30 PM
Lunch-Break			1.30 PM – 2.30 PM
<b>SESSION 3</b>			
School Level events	List of opportunities, list of probable events, planning events around Meena Prapancham	Power point Instruction from the resource persons Discussion facilitated by the RP at MRC	2.30 PM – 3.15 PM
<b>SESSION 4</b>			
Recording & Supervision	Record feedback, letters, case studies, success stories from children, parents and other community members		3.15 PM – 4.00 PM
<b>Wrap up &amp; Closing</b>			
Wrap up	Clarifying the doubts of the participants, plan for successful implementation of the program	To be facilitated by the RP at MRC	4.00 PM - 4.30 PM

Note : Teleconferencing will be from 10.30 am to 12.00 noon